



Charges and Remissions Policy

Manor Primary School is committed to providing quality education based on equality of opportunity, access and outcomes. In practice, this means that the children have an entitlement to benefit from all educational activities and to participate fully in the school curriculum and contribute to all aspects of school life.

The Education Reform Act reaffirms the entitlement of free education for all children. However, there are certain facets of education which are extremely valuable, but not included in the school budget.

We set out below our policy for dealing with these.

- A voluntary contribution may be asked for to provide ingredients for cookery or materials for practical activities if outside school hours.
- The full cost to each pupil of all approved activities deemed to be optional extras outside school hours
- The full cost to the pupil for providing any instrumental tuition if the cost is not an essential part of the national curriculum
- Contributions towards school concerts or performances may be gained through ticket sales or collections.
- A charge will be made for broken items, books, equipment, including musical instruments damaged through pupil misbehaviour or lack of care.
- A payment will be sought for optional swimming badges or other sports awards.
- A donation of £5 per year to school fund will be requested in respect of each pupil.
- A voluntary contribution may be requested towards the cost for a day visit.
- A charge will be made for the optional extra of a visit to a residential centre.
- A voluntary contribution may be requested towards transport costs for swimming.

As a minimum, parents of children at Manor Primary School, who are in receipt of Income Support or eligible for Free School Meals are exempt from all educational visit charges. They may wish to make a voluntary contribution towards the cost.

The fundamental aim of this policy is to ensure that all pupils gain fully from everything that the school is able to offer them, and is based on an understanding of the relationship between low income, entitlement and access.

This policy is reviewed annually.